

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Hall
Date: 2 March 2017
Start Time: 3.30 pm
Finish Time: 5.40 pm

Please direct any enquiries on these minutes to:

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In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Keith Humphries (Vice Chairman),
Cllr Fleur de Rhé-Philippe and Cllr Pip Ridout

Wiltshire Council Officers

Jacqui Abbott – Community Engagement Manager
Jan Bowra – Locality Youth Facilitator
Barry Pirie – Associate Director for People & Business
Bernice Robbins – Carers' Champion
Roger Bishton – Senior Democratic Officer
Karen Spence – Public Health Specialist
Bill Parks – Head, Local Highways North
Jim Bailey – Highways Principal Technical Officer

Town and Parish Representatives

Warminster Town Council – Heather Abernethie (Town Clerk)
Bishopstrow Parish Council
Boyton Parish Council
Brixton Deverill Parish Council
Chapmanslade Parish Council
Chitterne Parish Council – Cllr Mike Lucas
Codford Parish Council
Corsley Parish Council
Heytesbury Parish Council

Horningsham Parish Council
Kingston Deverill Parish Council
Knook Parish Council
Longbridge Deverill and Crockerton Parish Council
Maiden Bradley with Yarnfield Parish Council – Sarah Jeffries (Town Clerk)
Norton Bavant Parish Council
Sherrington Parish Council
Stockton Parish Council
Sutton Veny Parish Council
Upper Deverills Parish Council
Upton Lovell Parish Council
Upton Scudamore Parish Council

Partners

Wiltshire Police
Dorset and Wiltshire Fire and Rescue Service – Rob Guy
Wiltshire NHS
Community Area Partnership

Total in attendance: 40

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions to Area Board Meeting</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the Board to introduce themselves.</p>
2.	<p><u>Mental Health Awareness raising workshop</u></p> <p>The Chairman introduced and welcomed Karen Spence, Public Health Specialist, who was attending to make a presentation on Public Health Awareness.</p> <p>A copy of her presentation is attached to these minutes at Appendix 1.</p> <p>She explained the importance of mental health and her plan was to identify what was available and to help individuals and their families and friends find access to these services more easily. She was also looking for new initiatives to help curb the increasing rise in mental health disorders.</p> <p>She informed the meeting that she was very willing to make this presentation available to other area boards and interest groups and a principal task was to train a network of volunteers to help take this important initiative forward.</p> <p>The Chairman thanked Karen Spence for such an interesting and stimulating presentation.</p>
3.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Christopher Newbury.</p>
4.	<p><u>Minutes</u></p> <p>Resolved:</p> <p>To confirm and sign the minutes of the previous meeting held on 5 January 2017.</p>
5.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest made at the meeting.</p>

6.	<p><u>Chairman's Announcements</u></p> <p>The Chairman reported receipt of a petition from residents of Frederick Taylor Court, Bradley Road, Warminster requesting an improved bus service to Warminster town centre and introduced Miss Rachel Willis who explained the need for an improved service.</p> <p>The Area Board was informed that although there were no planned changes to the weekday Warminster Town Service in the immediate future, the service would be reconsidered later in the year as part of the Council's planned procurement of public and school transport in the West Wiltshire area. The request to enhance the frequency of the current service would be considered as part of the planning process but there could be no guarantee that Wiltshire Council would be able to accommodate such a request considering the financial restraints the Council was operating within.</p> <p>The Town Clerk referred to the Budget approved by Wiltshire Council at its recent meeting and, whilst congratulating the Council on its achievements, including £28 million invested in state of the art community facilities around the County, was disappointed to find out that there was no mention of any plans for Warminster. She went on to explain that Warminster and its surrounding villages was one of the largest market towns in Wiltshire. It had been identified for significant housing growth and would undoubtedly continue to be an important garrison centre particularly with the army rebasing programme. However, Warminster's facilities, particularly those of leisure, health and wellbeing lacked far behind other towns. She requested that the Area Board:</p> <ul style="list-style-type: none"> • Note this apparent lack of any mention of Warminster, and • Request a full report be brought back and reported to the next Area Board meeting, detailing any plans or proposals. <p>It was reported that a detailed assessment of what could be achieved had been submitted to Wiltshire Council and this would be expedited as soon as possible.</p> <p>The Chairman reported that Heather Abernethie would be retiring as Town Clerk shortly and, on behalf of the meeting, warmly thanked her for all her excellent work for the people of Warminster and wished her well in her retirement.</p>
7.	<p><u>Updates from Partners</u></p> <p>The Area Board received and noted the following updates from key partners:-</p> <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire & Rescue Service • Healthwatch Wiltshire • Maiden Bradley and Yarnfield Parish Council • Horningsham Parish Council

	<ul style="list-style-type: none"> • Warminster Town Council <p>It was reported that Warminster Citizens Advice would be moving on Tuesday 4 April 2017 and would then be based in Warminster Library, Three Horseshoes Walk, Warminster, BA12 9BT. They would be open, as at present, on Tuesdays from 10.00am to 3.00pm.</p>
8.	<p><u>Youth Grant Funding</u></p> <p>Consideration was given to a report by Jan Bowra, Locality Youth Facilitator, in which councillors were asked to consider funding for three applications. After receiving brief statements from the applicants giving reasons for the requests,</p> <p>Resolved:</p> <p>(1) To approve a grant of £5,000.00 to the Athenaeum Masqueraders for the Youth Theatre production of Seussical Jr, this being made of £2,390.00 Youth Grant and the balance of £2,610.00 from the Community Grant budget.</p> <p>(2) To approve a grant of £2,850.00 for the Lighthouse Youth Project.</p> <p>(3) To approve a grant of £4,895.00 to the Youth in Focus Community Group for Street Based Youth Work to continue in and around the Warminster Community Area. The Area Board agreed a condition that payment is not made until existing funding awarded for Street Based Youth Work was fully used up.</p>
9.	<p><u>Warminster Regeneration Working Group</u></p> <p>Cllr Keith Humphries stated that at present there was nothing further to report.</p>
10.	<p><u>Health & Wellbeing Group</u></p> <p>The Area Board received notes of the Warminster Area Board Health and Wellbeing Management Group dated 19 January 2017.</p> <p>Cllr Keith Humphries highlighted various initiatives as set out in the report and in particular drew attention to various requests for grant aid.</p> <p>Resolved:</p> <p>(1) To approve funding of £300.00 from the Health & Wellbeing budget to help with the cost of organising a Health Fair.</p> <p>(2) To approve funding up to £1,000.00 for the provision of information</p>

	<p>wallet cards and leaflets</p> <p>(3) To approve funding of up to £1,000.00 to carry out a Community Transport Survey.</p> <p>(4) To approve a grant of £1,000.00 to provide an outdoor gym in Warminster Town Park.</p>
11.	<p><u>Application Area Board Funding - Community Area Grants</u></p> <p>Consideration was given to a report by the Community Engagement Manager in which councillors were asked to consider funding from the 2016/17 Area Grants Budget, all of which met the grants criteria. After receiving brief statements from the applicants giving reasons for the requests,</p> <p>Resolved:</p> <p>(1) Application 2254 – Economy & Tourism Group of Warminster and Villages Community Partnership</p> <p>To approve a grant of £999.60 for the cost of producing a pedestrian map for Warminster.</p> <p>(2) Application 2269 – Maiden Bradley with Yarnfield Parish Council</p> <p>To note that an award for £636.30 for the Maiden Bradley & Yarnfield Litter Pick project had been made by delegated authority due to the timescale of the Area Board meeting on 2 March 2017, with the litter picking taking place on either 4 & 5 March or 11 & 12 March 2017.</p> <p>(3) Application 2287 – Longbridge Deverill Flower Show</p> <p>To approve a grant of £750.00 towards the purchase of a container in which to permanently keep all the Flower Show’s equipment.</p> <p>(4) Application 2285 – Crockerton Village Committee</p> <p>To approve a grant of £1,680.00 towards the cost of purchasing a defibrillator for Crockerton, to be placed outside the Bath Arms Public House and a second one at Shearwater Lake.</p> <p>(5) Application 2299 – Longbridge Deverill Parish Council</p> <p>To note that an award for £570.00 for the Maiden Bradley & Yarnfield Litter Pick project had been made by delegated authority due to the timescale of the Area Board meeting on 2 March 2017, with the litter picking taking place on either 4 & 5 March or 11 & 12 March 2017.</p>

	<p>(6) Application 2259 – Warminster Street Pastors</p> <p>To approve a grant of £600.00 for the cost of recruiting two new volunteers to help restore original numbers, to cover the cost of uniforms and equipment.</p> <p>(7) Application 2262 – Bishopstrow Village Hall</p> <p>To approve a grant of £4,400.00 towards the cost building a new kitchen to replace one that is not fit for purpose.</p> <p>(8) Application 2272 – Horningsham Parish Council</p> <p>To note that an award for £636.30 for the Parish Clean Up and Best Kept Village Competition 2017 had been made by delegated authority, due to the timescale of the Area Board meeting on 2 March 2017, with the litter picking taking place on either 4 & 5 March or 11 & 12 March 2017.</p>
12.	<p><u>Warminster Area Board - Highways Information</u></p> <p>Bill Parks and Jim Bailey from the Council’s Highways & Transport Unit presented a report which provided an update on progress on the ‘Local Highways Investment Fund 2014 – 2020’ and future road resurfacing sites.</p> <p>It was noted that a significant investment of £21million annually for six years by Wiltshire Council had already seen a substantial improvement in the condition of the County’s road network, with a 30% reduction in the carriageway maintenance backlog in the first two years of the investment.</p> <p>An indicative list of priority sites for treatment in 2017/18 had been developed and the Area Board was pleased to note that this list included the resurfacing of B3414 Boreham Road, Bishopstrow which had been identified as a priority the previous year.</p> <p>The Area Board noted the progress made so far and the proposals for 2017/18.</p>
13.	<p><u>Chairman's Closing Statements</u></p> <p>The Chairman stated that this would be the final meeting of the Area Board before the Local Government Elections in early May and thanked everybody for their support and enthusiasm displayed during the past four year period.</p> <p>In particular, tribute was made to Cllr Keith Humphries who would not be seeking re-election. He had taken a special interest in health and wellbeing and had contributed significantly to the furtherance of this work especially with the establishment of the Health & Wellbeing Panel.</p>

14.

Future Meeting Dates

The next meeting of the Warminster Area Board would be held on Thursday 29 June 2017 at Warminster Civic Centre, starting at 7.00pm.